

Minutes of Meeting
INFORMAL FACT-FINDING CONFERENCES
December 18, 2003 (1:00 p.m.)

The Department of Professional and Occupational Regulation convened Informal Fact-Finding Conferences in Richmond, Virginia.

Marion Cooper, Presiding Officer, presided. No Board members were present.

Douglas Schroder appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Inge Snead & Associates, LTD. and the Summaries or Consent Orders are attached unless no decision was made.

Lic=Licensing Application

A=Applicant
W=Witness
Atty=Attorney

Participants

- | | |
|---|--------------------------------------|
| 1. David Michael Adams
File Number 2004-01035 (Lic)
No Decision Made | Adams - A
John Wilburn – A's Atty |
| 2. Leon Berry
File Number 2004-02149 (Lic)
No Decision Made | Berry – A |
| 3. John Kirk
File Number 2004-02147 (Lic)
No Decision Made | Kirk - A
Wanda Kirk – W |
| 4. William Beckner
File Number 2004-02148 (Lic)
No Decision Made | Beckner – A
Fredrick Martin – W |
| 5. Jeffrey Hunter
File Number 2004-02150 (Lic)
No Decision Made | Hunter - A |
| 6. Larry White
File Number 2004-02223 (Lic)
No Decision Made | White – A |

The meeting adjourned at 4:22 p.m.

BOARD FOR CONTRACTORS

co- [Signature]
Mark D. Kinser, Chairman

[Signature]
Louise Fontaine Ware, Secretary

COPY TESTE:

Custodian of Records

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

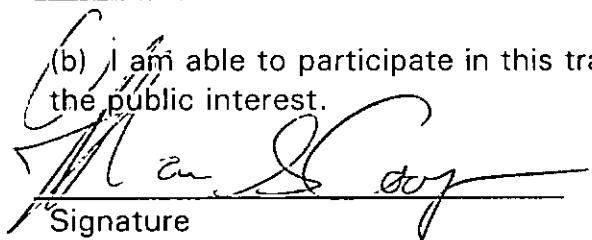
**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Marion S. Cooper
2. Title: Presiding Officer, Board for Contractors
3. Agency: Department of Professional and Occupational Regulation
4. Transaction: Informal Fact-Finding Conference on December 18, 2003
5. Nature of Personal Interest Affected by Transaction: _____

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.


Signature

12-18-03
Date